

CHATHAM-KENT HEALTH ALLIANCE

Boards of Directors

Open Board Meeting Minutes

Date: Wednesday, March 28, 2018
Time: 4:00 pm to 5:30 pm
Place: Chatham-Kent Health Alliance
Board Room, Frank and Mary Uniac Auditorium, 80 Grand Ave. W., Chatham, ON

Members: Rob Devitt, Chair

Ex-Officio: Lori Marshall, President & Chief Executive Officer; Dr. Pervez Faruqi, Chief of Staff ; Dr. Allison Morand, President Medical Staff; Lisa Northcott, VP, Chief Nursing Executive & Chief, Professional Practice

Incoming Board Members: Greg Aarssen (Incoming Chair), Kathryn Biondi, Robert Dye (Incoming Vice Chair), Brian Glover, Deborah Hook, Rita Mezei, Dan Miskokomon, Geetu Pathak, Sharon Pfaff (Incoming Vice Chair), April Rietdyk, Betty Schepens, Gaye Thompson, CKHA Foundation Board Chair (Ex-Officio)

Guests: Ken Deane, Governance Coach; Deb Ancocik, VP, Chief Human Resources Officer; Jerome Quenneville, VP, Chief Financial Officer and Chief Information Officer; Zoja Holman, Director, Chief Strategy and Privacy Officer; Fannie Vavoulis, Director, Chief Communications & Community Engagement Officer; Michael Watts, Partner, Osler, Hoskin & Harcourt LLP

Recorder: Annette Zimmer, Senior Executive Assistant, Governance Coordinator

1.0 Call to Order

1.1 Quorum

Greg Aarssen, Incoming Chair, Chatham-Kent Health Alliance presides. He called the meeting to order at 4:00 pm and welcomed the New Board of the Chatham-Kent Health Alliance.

1.2 Conflict of Interest and Confidentiality Declarations

No member declared a conflict of interest or confidentiality declarations regarding any items on the agenda.

1.3 Approval of Agenda

The Board of the Chatham-Kent Health Alliance reviewed the agenda.

Moved by: Brian Glover

Seconded by: Kathryn Biondi

THAT the Board of the Chatham-Kent Health Alliance approve the agenda as presented.
CARRIED.

2.0 Board Education

2.1 Michael Watts, Partner, Osler, Hoskin & Harcourt LLP provided presentation entitled Chatham-Kent Health Alliance Board Orientation 2018 to the Board of the Chatham-Kent Health Alliance. Highlights of the presentation included Directors' responsibilities, governance best practices and measures of performance, and accountabilities to Ministry of Health and Long-Term Care and LHINs. Michael Watts answered questions from the Board throughout the presentation. Greg Aarssen, Incoming Chair thanked Michael Watts for his presentation. It was noted that a combined education session for the Board, Medical Advisory Committee and Credentials Committee is being planned for April 2018 regarding professional staff (physicians, nurse practitioners in extended class, midwives and dentists) credentialing.

3.0 Patient Story

3.1 A Patient Story was presented and discussed.

4.0 Approval of Consent Agenda Items

4.1 The Board of the Chatham-Kent Health Alliance reviewed the consent agenda. Questions from the Board regarding the recent funding announcement including a brief financial update were answered by Lori Marshall, President and Chief Executive Officer.

Discussion took place regarding sending a letter of congratulations to Hon. Dr. Helena Jaczek as the new Minister of Health and Long-Term Care and highlight the significant transformation and positive results of the Chatham-Kent Health Alliance over the last 18 month, and in particular the influenza surge response, on behalf of the Board and leadership from the Board Chair.

Moved by: Robert Dye
Seconded by: Geetu Pathak

THAT the Board of the Chatham-Kent Health Alliance accept the consent agenda as presented and endorse the acceptance, receipt and filing of information contained therein including the following:

- (i) CKHA Open Board meeting minutes of the meeting held on Saturday, February 24, 2018;
- (ii) Report of the President and Chief Executive Officer dated Tuesday, March 20, 2018;
- (iii) Report from the Chief of Staff dated Thursday, March 8, 2018;
- (iv) Draft Quality Committee meeting of the Whole minutes of the meeting held on Tuesday, March 6, 2018;
- (v) Draft Resources Committee meeting of the Whole minutes of the meeting held on Wednesday, March 7, 2018. **CARRIED.**

5.0 Matters Requiring Decision

5.1 Standing Committee Report from Resources Committee

Robert Dye, Chair, Resources Committee reviewed the Standing Committee report from the Resources Committee of the Whole meeting held on Wednesday, March 7, 2018.

The Committee reviewed the Resources Committee Charter, Signing Authorities Policy Update, Hospital Services Accountability Agreement (H-SAA) 2018-2020 and Financial Update as of January 31, 2018.

Moved by: Robert Dye
Seconded by: Brian Glover

THAT the Board of the Chatham-Kent Health Alliance confirm the Resources Committee Charter as presented. **CARRIED.**

Moved by: Robert Dye
Seconded by: Sharon Pfaff

THAT the Board of the Chatham-Kent Health Alliance having reviewed the Resources Committee recommendation regarding the Signing Authorities Policy Update endorse that Section 4.11 of the Chatham-Kent Health Alliance Governance Manual “Schedule A – Approvals & Signing Authorities: be amended and remove “or lease offers and/or agreements” under Real Estate/Property. **CARRIED.**

Moved by: Robert Dye
Seconded by: Kathryn Biondi

THAT the Board of the Chatham-Kent Health Alliance having reviewed the Resources Committee recommendation regarding the Hospital Services Accountability Agreement (H-SAA) 2018-2020 endorse the execution of the 2018/19 Hospital Services Accountability Agreement 2018-2020 (H-SAA) by the Board Chair and Chief Executive Officer to be submitted to the Erie St. Clair Local Health Integration Network by the deadline. **CARRIED.**

Moved by: Robert Dye
Seconded by: Geetu Pathak

THAT the Board of the Chatham-Kent Health Alliance receive report from Jerome Quenneville, Vice President, Chief Financial Officer and Chief Information Officer and Darlene Tetzlaff, Director of Finance dated February 28, 2018 regarding the financial update for the period ending January 31, 2018 for information. **CARRIED.**

5.2 Standing Committee Report from Quality Committee

Sharon Pfaff, Chair, Quality Committee reviewed the Standing Committee report from the Quality Committee of the Whole meeting held on Tuesday, March 6, 2018.

The Committee reviewed the Quality Improvement Plan 2018-19, Quality Committee Charter, Hospital Standardized Mortality Ratio (HSMR) and the Quality Committee Scorecard 2017-2018.

Moved by: Sharon Pfaff
Seconded by: Kathryn Biondi

THAT the Board of the Chatham-Kent Health Alliance approve the 2018-2019 Quality Improvement Plan as presented and that Administration be directed to submit to Health Quality Ontario (HQO) by the April 1, 2018 deadline. **CARRIED.**

Moved by: Sharon Pfaff
Seconded by: Rita Mezei

THAT the Board of the Chatham-Kent Health Alliance confirm the Quality Committee Charter as presented. **CARRIED.**

Moved by: Sharon Pfaff
Seconded by: Robert Dye

THAT the Board of the Chatham-Kent Health Alliance receive the report regarding Hospital Standardized Mortality Ratio (HSMR) dated February 23, 2018 for information. **CARRIED.**

Moved by: Sharon Pfaff
Seconded by: Kathryn Biondi

THAT the Board of the Chatham-Kent Health Alliance receive the report regarding the 2017-2018 Quality Committee Scorecard dated February 23, 2018 for information. **CARRIED.**

5.3 Report from Lori Marshall, President & Chief Executive Officer dated Tuesday, March 20, 2018 regarding MSAA 3-month Extension

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Tuesday, March 20, 2018 regarding MSAA 3-month Extension.

It was noted that there are no changes to the M-SAA as it is only an extension to June 30, 2018. A fully signed and executed copy of the extension agreement is due back to the LHIN by March 30, 2018.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Robert Dye
Seconded by: Geetu Pathak

THAT the Board of the Chatham-Kent Health Alliance endorse the signing of the Multi-Sector Service Accountability Agreement (M-SAA) 3 month Extension to June 30, 2018 and direct the Board Chair and Chief Executive Officer to execute the Agreement and submit to the Erie St. Clair Local Health Integration Network by the March 30, 2018 due date. **CARRIED.**

6.0 Matters for Generative Discussion

6.1 Report from Lori Marshall, President and Chief Executive Officer dated Tuesday, March 20, 2018 regarding Chatham-Kent Health Alliance Strategic Planning Process.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President and Chief Executive Officer dated Tuesday, March 20, 2018 regarding Chatham-Kent Health Alliance Strategic Planning Process.

The Board of the Chatham-Kent Health Alliance confirm the mission statement **“One Team – Two Sites: Serving Chatham & Rural Kent”** as it describes the commitment to the two sites of Chatham-Kent Health Alliance; speaks to the culture of the organization; and identifies the focus on rural health care delivery.

The Board of the Chatham-Kent Health Alliance reviewed 3 potential vision statement options that were developed following the Board orientation session. The Board confirms **“Together, Growing a Healthier Community”** as the preferred vision statement as it speaks to the ideas of growth, innovation, partnership, sense of community, concern regarding population health and building on agricultural/rural roots.

The Board of the Chatham-Kent Health Alliance Board considered the two sets of values: patient facing values as well as a set of corporate values developed by staff and confirm the creation of one common set of values for patients and staff **“CKHA CARES” – Collaboration, Accountability, Respect, Excellence, Safety.**

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Dan Miskokomon
Seconded by: Sharon Pfaff

THAT the Board of the Chatham-Kent Health Alliance approves the Mission, Vision and Values for the Chatham-Kent Health Alliance as discussed and approved the Strategic Plan Framework as presented by the Chief Executive Officer. **CARRIED.**

7.0 Other Business

7.1 No items were presented.

8.0 Next Meeting and Adjournment

8.1 The next regular Open Board meeting is scheduled for Thursday, May 31, 2018 at 4:00 pm, Board Room, 80 Grand Avenue West, Chatham, ON.

There being no further business, the Open Board meeting adjourned at 6:05 pm.

Greg Aarsen, Incoming Board Chair
Chatham-Kent Health Alliance

Rob Devitt, Supervisor, confirms all actions and business conducted during the meeting to be the official record.

Rob Devitt, Supervisor
Chatham-Kent Health Alliance