

CHATHAM-KENT HEALTH ALLIANCE
Boards of Directors
Open Board Meeting Minutes

Date: Thursday, September 26, 2019
Time: 4:00 pm to 5:00 pm
Place: Walpole Island First Nation, Council Chambers
Governance Building, 117 Tahgahoning Road, Walpole Island, Ontario.

Members: Greg Aarssen (Chair), Robert Dye (Vice Chair & Treasurer), Brian Glover, Deborah Hook, Dan Miskokomon, Geetu Pathak, Sharon Pfaff (Vice Chair), April Rietdyk, Betty Schepens, Alan Wildeman
Ex-Officio: Lori Marshall, President & Chief Executive Officer; Dr. Pervez Faruqi, Chief of Staff ; Dr. Jason Back, President Medical Staff; Lisa Northcott, VP, Chief Nursing Executive, Chief, Professional Practice; Gaye Thompson, CKHA Foundation Board Chair
Guests: Zoja Holman, Interim VP, Planning and Performance; Darlene Tetzlaff, Interim Chief Financial Officer; Mary Lou Crowley, President & Chief Executive Officer, CKHA Foundation; Uplabdh Sharma, Administrative Resident
Recorder: Annette Zimmer, Senior Executive Assistant, Governance Coordinator
Regrets: Deborah Hook, Betty Schepens; Dr. Jason Back; Gaye Thompson

1.0 Call to Order

1.1 Quorum

Greg Aarssen, Chair, Chatham-Kent Health Alliance presides. He called the meeting to order at 4:15 pm and welcomed everyone present.

Greg Aarssen, Chair began by acknowledging the land on which we are gathered is the traditional territory of the Three Fires Confederacy, made up of the Ojibwa, Odawa, and Potawatomi Nations. These nations, known as the Anishnaabeg, agreed to share its territory with the British Crown by the 1790 Treaty also referred to as the "McKee Purchase/Treaty". Today the Anishnaabeg of the Three Fires Confederacy are represented by the Walpole Island First Nation.

Part of the HuronA/Wendat Nation (also known as the Hurons or Wyandots) came to live in the area after 1701. Some Hurons/Wendats sought refuge among the Anishnaabeg and were given a temporary place to stay along the Detroit River in the territory of the Three Fires. Subsequently, many of them relocated to Ohio and then Kansas and Oklahoma. A few remained, but opted to enfranchise in the late 19th century as a First Nation in Canada.

The Ojibwa, Odawa and Potawatomi Nations remained in their Territory and are now represented by the Council of Three Fires of Walpole Island First Nation.

Greg Aarssen, Chair expressed gratitude to Chief Dan Miskokomon for hosting the Board of the Chatham-Kent Health Alliance then round table introductions by all present took place. He asked Board members to reconsider their commitment to the organization and challenged Board members to two other items somewhat related to Quality. He noted the

Board's three areas of fiduciary responsibility: fiscal responsibility, patient safety and quality of care. He further identified the need for leadership and specifically to indigenous people.

1.2 Conflict of Interest and Confidentiality Declarations

No member declared a conflict of interest or confidentiality declarations regarding any items on the agenda.

1.3 Approval of Agenda

The Board of the Chatham-Kent Health Alliance reviewed the agenda.

Moved by: Brian Glover

Seconded by: Robert Dye

THAT the Board of the Chatham-Kent Health Alliance approve the agenda as presented.
CARRIED.

2.0 Board Education

2.1 An Education session provided by Mino Giizhgad regarding Cultural Diversity and Sensitivity took place from 2:00 pm to 4:00 pm.

3.0 Patient Story

3.1 A patient story was presented and discussed.

4.0 Approval of Consent Agenda Items

4.1 The Board of the Chatham-Kent Health Alliance reviewed the consent agenda.

Moved by: Alan Wildeman

Seconded by: Geetu Pathak

THAT the Board of the Chatham-Kent Health Alliance accept the consent agenda as presented and endorse the acceptance, receipt and filing of information contained therein including the following:

- (i) Report from the President and Chief Executive Officer dated Tuesday, September 17, 2019.
- (ii) Draft Quality Committee meeting minutes from the meeting held on Thursday, September 5, 2019.
- (iii) Draft Governance & Nominating Committee meeting minutes from the meeting held on Tuesday, September 10, 2019.
- (iv) Draft Resources Committee meeting minutes from the meeting held on Monday, September 16, 2019
- (v) Report from the Chief of Staff dated September 4, 2019. **CARRIED.**

5.0 Standing Committee Reports

5.1 Quality Committee Standing Committee report from the meeting held on Thursday, September 5, 2019.

Sharon Pfaff, Chair, Quality Committee reviewed the Standing Committee report from the Quality Committee meeting held on Thursday, September 5, 2019. She noted the Committee reviewed the Committee Charter, 2019-2020 Committee Workplan, the Performance Score

Indicators for the First Quarter, the Patient Safety Report including Patient Complaints for the First Quarter and the Virtual Ward Project. She noted that Betty Schepens was appointed as Vice Chair of the Quality Committee for 2019-2020.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Sharon Pfaff
Seconded by: April Rietdyk

THAT the Board of Chatham-Kent Health Alliance endorse the Quality Committee Charter as presented. **CARRIED.**

Moved by: Sharon Pfaff
Seconded by: April Rietdyk

THAT the Board of the Chatham-Kent Health Alliance endorse the 2019-2020 Quality Committee workplan as presented. **CARRIED.**

Moved by: Sharon Pfaff
Seconded by: Dan Miskokomon

THAT the Board of the Chatham-Kent Health Alliance receive the First Quarter Performance Scorecard Indicators report for the period April 1, 2019 to June 30, 2019 as presented and **FURTHER THAT** the Board direct Administration to post the report publicly. **CARRIED.**

Discussion took place regarding the information provided in the Patient Safety Report. It was noted that Board members would like to see comparative data in future reporting.

Moved by: Sharon Pfaff
Seconded by: Alan Wildeman

THAT the Board of the Chatham-Kent Health Alliance receive the First Quarter Patient Safety Report including Patient Complaints as presented. **CARRIED.**

Moved by: Sharon Pfaff
Seconded by: April Rietdyk

THAT the Board of the Chatham-Kent Health Alliance support further investigation regarding the virtual ward project in consultation with CKHA Physician Leadership. **CARRIED.**

5.2 Governance & Nominating Committee Standing Committee report from the meetings held on Tuesday, July 29, 2019 and Tuesday, September 10, 2019.

April Rietdyk, Vice Chair, Governance & Nominating Committee reviewed the Standing Committee report from the meetings held on Tuesday, July 29, 2019 and Tuesday,

September 10, 2019. The Committee reviewed increasing elected Directors membership, the Committee Charter, the 2019-2020 Committee Workplan, and the Strategic Plan Monitoring report for the First Quarter.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: April Rietdyk
Seconded by: Robert Dye

THAT the Board of the Chatham-Kent Health Alliance support the increase of the Governance & Nominating Committee composition from four (4) elected Directors to five (5) elected Directors and inquire if there is any interest from elected Board members in joining the Governance & Nominating Committee. **CARRIED.**

Moved by: April Rietdyk
Seconded by: Brian Glover

THAT the Board of the Chatham-Kent Health Alliance endorse the Governance & Nominating Committee Charter as presented. **CARRIED.**

Moved by: April Rietdyk
Seconded by: Brian Glover

THAT the Board of the Chatham-Kent Health Alliance endorse the 2019-2020 Governance & Nominating Committee workplan as presented. **CARRIED.**

Moved by: April Rietdyk
Seconded by: Alan Wildeman

THAT the Board of the Chatham-Kent Health Alliance receive the Strategic Planning Monitoring Report for the First Quarter for the period of April 1, 2019 to June 30, 2019 as presented and **FURTHER THAT** the Board direct Administration to post the report publicly. **CARRIED.**

5.3 Resources Committee Standing Committee report from the meeting held on Monday, September 16, 2019.

Robert Dye, Chair, Resources Committee reviewed the Standing Committee report from the meeting held on Monday, September 16, 2019. He noted the Committee review the Committee Charter, the 2019-2020 Resources Committee Workplan, the Compliance Charter report, and the Financial Results up to August 31, 2019.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Robert Dye
Seconded by: Geetu Pathak

THAT the Board of the Chatham-Kent Health Alliance endorse the 2019-2020 Resources Committee Charter as presented. **CARRIED.**

Moved by: Robert Dye
Seconded by: Brian Glover

THAT the Board of the Chatham-Kent Health Alliance endorse the 2019-2020 Resources Committee Workplan as presented. **CARRIED.**

Moved by: Robert Dye
Seconded by: Brian Glover

THAT the Board of the Chatham-Kent Health Alliance endorse the Compliance Charter for the period ending August 31, 2019 and **FURTHER THAT** the Board direct Administration to post the Compliance Charter publically. **CARRIED.**

Moved by: Robert Dye
Seconded by: Geetu Pathak

THAT the Board of the Chatham-Kent Health Alliance accept the report regarding the financial results for the period ending June 30, 2019 as amended. **CARRIED.**

6.0 Matters for Review

6.1 Briefing note from Lori Marshall, President & Chief Executive Officer dated Wednesday, September 18, 2019 regarding 2019-2020 Board and Standing Committee Work Plan Alignment and Reporting Matrix.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Wednesday, September 18, 2019 regarding 2019-2020 Board and Standing Committee Work Plan Alignment and Reporting Matrix.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Robert Dye
Seconded by: Geetu Pathak

THAT the Board of the Chatham-Kent Health Alliance approve the 2019-2020 Board and Standing Committee Work Plan Alignment and Reporting Matrix as presented. **CARRIED.**

6.2 Briefing note from Lori Marshall, President & Chief Executive Officer dated Friday, September 13, 2019 regarding Annual Hospital Attestation of Compliance with Hospital Parking Directive.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Friday, September 13, 2019 regarding Annual Hospital Attestation of Compliance with Hospital Parking Directive.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Geetu Pathak
Seconded by: Sharon Pfaff

THAT the Board of the Chatham-Kent Health Alliance endorse the signing of the Annual Hospital Attestation of Compliance with Hospital Parking Directive dated September 26, 2019 from Lori Marshall, President and Chief Executive Officer to the Erie St. Clair Local Health Integration Network and submit to the Erie St. Clair Local Health Integration Network by the September 30, 2019 due date. **CARRIED.**

7.0 Other Business / Emerging Risks and Trends

7.1 Lori Marshall, President and Chief Executive Officer introduce Uplabdhhi Sharma, Master of Health Administration resident from the University of Ottawa has joined Chatham-Kent Health Alliance for a sixteen week placement. Lori Marshall noted the resident will be conducting a mid-term evaluation of the Strategic Plan and evaluation of Program Management during her placement.

Lori Marshall, President and Chief Executive Officer acknowledged the writing team for Chatham-Kent Ontario Health Team proposal: Zoja Holman from CKHA, Cathy Kelly from the Erie St. Clair LHIN, and Sherri Saunders from the Chatham-Kent Community Health Centre. She noted there are over one hundred people who are involved across all the work streams. On October 2, 2019 there will be a joint Board education session and will be looking for a resolution from all signatories present to support Board Chair sign-off.

Mary Lou Crowley, President and Chief Executive Officer of the Chatham-Kent Health Alliance Foundation provided an update on Foundation activities. She noted that the Parade of Chefs has sold out, the Foundation is embarking on a new Strategic Plan in the fall and the Foundation has partnered with the Municipality for the tree lighting.

Chief Dan Miskokomon provided comments of appreciation and is humbled that the Board meeting was held at Walpole Island and want to share the importance of working together. He further noted he is honored to welcome the Board as visitors on Walpole Island and appreciated attendance during the cultural training.

8.0 Next Meeting and Adjournment

8.1 A Joint Board Education Session regarding the Chatham-Kent Ontario Health Team (CKOHT) is scheduled for Wednesday, October 2, 2019 at 5:00 pm, Links of Kent, Event Centre, 120 Indian Creek Road W., Chatham, ON.

A Board Education Session is scheduled for Thursday, October 24, 2019 at 4:00 pm, Frank & Mary Uniac Auditorium, 80 Grand Ave. W., Chatham, ON.

The next regular Open Board meeting is scheduled for Thursday, November 28, 2019 at 4:00 pm, Board Room, Room B122, 80 Grand Ave. W., Chatham, ON.

There being no further business, the Open Board meeting adjourned at 5:52 pm.

Greg Aarssen, Board Chair
Chatham-Kent Health Alliance

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