

CHATHAM-KENT HEALTH ALLIANCE
Boards of Directors
Open Board Meeting Agenda

Date: Thursday, March 26, 2020
Time: 4:00 pm to 5:00 pm
Place: Chatham-Kent Health Alliance
This meeting was held by GoToMeeting – Video Conference.

Members: Greg Aarssen (Chair), Jack Carroll, Stephanie Dries, Robert Dye (Vice Chair & Treasurer), Brian Glover, Deborah Hook, Dan Miskokomon, Geetu Pathak, Sharon Pfaff (Vice Chair), April Rietdyk, Alan Wildeman

Ex-Officio: Lori Marshall, President & Chief Executive Officer; Dr. Pervez Faruqi, Chief of Staff ; Dr. Jason Back, President Medical Staff; Lisa Northcott, VP, People & Chief Nursing Executive; Gaye Thompson, CKHA Foundation Board Chair

Guests: Ken Deane, Governance Coach; Aaron Ryan, VP, Performance & CFO; Caen Suni, VP, Clinical Programs & Operations; Mary Lou Crowley, President & Chief Executive Officer, CKHA Foundation, Rahim Pradhan, Administrative Resident

Recorder: Annette Zimmer, Senior Executive Assistant, Governance Coordinator

Regrets: Robert Dye, Dan Miskokomon

1.0 Call to Order

1.1 Quorum

Greg Aarssen, Chair, Chatham-Kent Health Alliance presides. He called the meeting to order at 4:00 pm and welcomed everyone present.

1.2 Conflict of Interest and Confidentiality Declarations

No member declared a conflict of interest or confidentiality declarations regarding any items on the agenda.

1.3 Approval of Agenda

The Board of the Chatham-Kent Health Alliance reviewed the agenda.

Moved by: Sharon Pfaff

Seconded by: Jack Carroll

THAT the Board of the Chatham-Kent Health Alliance approve the agenda as presented.
CARRIED.

Greg Aarssen, Chair asked to suspend the Open session of the Board and proceed to the In-Camera session of the Board meeting in order to accommodate senior team members schedules and needs.

Moved by: Jack Carroll

Seconded by: Alan Wildeman

THAT the Board of the Chatham-Kent Health Alliance move to the In-Camera session of the Board. **CARRIED.**

Greg Aarssen, Board Chair resumed the Open session of the Board of the Chatham-Kent Health Alliance at 6:52 pm.

2.0 Board Education

2.1 Presentation provided HIROC is deferred to a later date.

3.0 Patient Story

3.1 No patient story was presented.

4.0 Approval of Consent Agenda Items

4.1 The Board of the Chatham-Kent Health Alliance reviewed the consent agenda.

Moved by: Sharon Pfaff

Seconded by: Stephanie Dries

THAT the Board of the Chatham-Kent Health Alliance accept the consent agenda as presented and endorse the acceptance, receipt and filing of information contained therein including the following:

- i. CKHA Open Board meeting minutes from the meeting held on Thursday, January 23, 2020.
- ii. Draft Governance & Nominating Committee minutes from the meeting held on Tuesday, February 11, 2020.
- iii. Draft Quality Committee open meeting minutes from the meeting held on Tuesday, March 10, 2020.
- iv. Verbal report from the President and Chief Executive Officer.
- v. Report from the Chief of Staff dated March 2020
- vi. Report from the President and Chief Executive Officer of the CKHA Foundation dated March 17, 2020.
- vii. Fiscal and Labour Advisory Committee Report dated February 28, 2020. **CARRIED.**

5.0 Standing Committee Reports

5.1 Governance & Nominating Committee Standing Committee report from the meeting held on Thursday, February 11, 2020.

Stephanie Dries, Member, Governance & Nominating Committee reviewed the Governance & Nominating Committee Standing Committee report from the meeting held on Thursday, February 11, 2020. She noted the Committee reviewed the Strategic Plan Monitoring report for the third quarter and reviewed Board, Self, Peer, Chair and Committee evaluation for 2019/2020

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Stephanie Dries

Seconded by: Jack Carroll

THAT the Board of the Chatham-Kent Health Alliance receive the Strategic Plan Monitoring – Third Quarter for the period of October 1, 2019 to December 31, 2019 report as presented and **FURTHER THAT** the Board direct Administration to post the report publicly. **CARRIED.**

Moved by: Stephanie Dries

Seconded by: Jack Carroll

THAT the Board of the Chatham-Kent Health Alliance engage in a Board, self, peer, Chair and Committee evaluation for 2019/2020 using the tools provided by the Ontario Hospital Association and that the results of this evaluation be reviewed by the Governance and Nominating Committee at its first meeting of the 2020/21 Board year. **CARRIED.**

5.2 Quality Committee Standing Committee report from the meeting held on Tuesday, March 10, 2020.

Sharon Pfaff, Chair, Quality Committee reviewed the Quality Committee Standing Committee report from the meeting held on Tuesday, March 10, 2020. She noted the Committee reviewed the Performance Scorecard Indicators for the third quarter, the Patient Safety Report including Patient Complaints, the Enterprise Risk Management Report, the e-VOLVE Risk Register and the Annual Quality Improvement Plan for 2020/2021.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Sharon Pfaff

Seconded by: Alan Wildeman

THAT the Board of the Chatham-Kent Health Alliance having reviewed the Performance Scorecard Indicators (CKHA's Balanced Scorecard) for the third quarter, noting no areas of concern, receive the report as presented, and **FURTHER THAT** the Board of Chatham-Kent Health Alliance direct Administration to post the Balanced Scorecard publicly. **CARRIED.**

Moved by: Sharon Pfaff

Seconded by: Jack Carroll

THAT the Board of the Chatham-Kent Health Alliance receive the Patient Safety Report Including Patient Complaints as presented. **CARRIED.**

Moved by: Sharon Pfaff

Seconded by: Alan Wildeman

THAT the Board of the Chatham-Kent Health Alliance receive the Enterprise Risk Management Report as presented. **CARRIED.**

Lori Marshall, President and Chief Executive Officer noted that administration is meeting with the other hospitals and TransForm Shared Services to review various and different options for

a go forward date for the Cerner implementation following the Pandemic. Administration will advise the Board once a new go live date is established.

Moved by: Sharon Pfaff
Seconded by: Stephanie Dries

THAT the Board of the Chatham-Kent Health Alliance receive the report as presented and **FURTHER THAT** Administration identify mitigation strategies for each of the noted moderate to high e-VOLVE project risks: financial, quality and patient safety for the May 2020 Committee meeting. **CARRIED.**

Moved by: Sharon Pfaff
Seconded by: Alan Wildeman

THAT the Board of the Chatham-Kent Health Alliance approve the 2020/2021 Quality Improvement Plan as presented and **FURTHER THAT** Administration be directed to submit the plan to Health Quality Ontario (HQO) by the April 1, 2020 deadline, and to post the Quality Improvement Plan publicly. **CARRIED.**

6.0 Matters for Review

6.1 Report from Lori Marshall, President & Chief Executive Officer dated March 2, 2020 regarding Compliance Charter Report.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated March 2, 2020 regarding Compliance Charter Report for the period January 1, 2020 to February 29, 2020.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Jack Carroll
Seconded by: Sharon Pfaff

THAT the Board of the Chatham-Kent Health Alliance, having reviewed the Compliance Charter Report, noting no areas of concern, endorse the Compliance Charter for the period ending February 29, 2020 and that Administration be directed to post the Compliance Charter publicly. **CARRIED.**

6.2 Report from Aaron Ryan, Vice President, Performance and Chief Financial Officer dated March 6, 2020 regarding Financial Results up to January 31, 2020.

The Board of the Chatham-Kent Health Alliance reviewed report from Aaron Ryan, Vice President, Performance and Chief Financial Officer dated March 6, 2020 regarding Financial Results up to January 31, 2020.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Stephanie Dries

Seconded by: Jack Carroll

THAT the Board having reviewed the financial results for the period ending January 31, 2020 receive the financial results as presented. **CARRIED.**

6.3 Report from Aaron Ryan, Vice President, Performance dated March 5, 2020 regarding Board Reserve Policy.

The Board of the Chatham-Kent Health Alliance reviewed report from Aaron Ryan, Vice President, Performance and Chief Financial Officer dated March 5, 2020 regarding Board Reserve Policy.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Sharon Pfaff

Seconded by: Alan Wildeman

THAT the Board of the Chatham-Kent Health Alliance approve the Board Reserve Policy as presented. **CARRIED.**

7.0 Other Business / Emerging Risks and Trends

7.1 No other Business or emerging risks and trends.

Senior Administration including ex-officio Board Members except Lori Marshall, President & Chief Executive Officer and Annette Zimmer, Senior Executive Assistant, Governance Coordinator were asked to leave the remainder of the meeting.

Following the close of the Open Board meeting the Board of the Chatham-Kent Health Alliance returned to the In Camera session.

8.0 Next Meeting and Adjournment

8.1 The next regular Open Board meeting is scheduled for Thursday, May 28, 2020 at 4:00 pm, Board Room, 80 Grand Avenue West, Chatham, ON

There being no further business, the Open Board meeting adjourned at 7:25 pm.

Greg Aarssen, Board Chair
Chatham-Kent Health Alliance