

**CHATHAM-KENT HEALTH ALLIANCE**  
**Boards of Directors**  
**Open Board Meeting Agenda**

**Date:** Thursday, January 28, 2021  
**Time:** 4:00 pm to 5:30 pm  
**Place:** Chatham-Kent Health Alliance  
**This meeting was held by Zoom – Video Conference**

**Members:** Greg Aarssen (Chair), Jack Carroll, Stephanie Dries, Robert Dye (Treasurer), Brian Glover, Deborah Hook (Vice Chair), Kit Moore, Geetu Pathak, Sharon Pfaff, April Rietdyk (Vice Chair), Alan Wildeman (Vice Chair)  
**Ex-Officio:** Lori Marshall, President & Chief Executive Officer; Dr. Pervez Faruqi, Chief of Staff ; Dr. Jason Back, President Medical Staff; Lisa Northcott, VP, People & Chief Nursing Executive;  
**Invited Guests:** Aaron Ryan, VP, Performance & CFO; Caen Suni, VP, Clinical Programs & Operations; Mary Lou Crowley, President & Chief Executive Officer, CKHA Foundation; Greg Hetherington, Board Chair, CKHA Foundation; Melissa Johnson, Director, Decision Support; Stacy Zimmer, Project Management Lead  
**Recorder:** Annette Zimmer, Senior Executive Assistant, Governance Coordinator  
**Regrets:** Jack Carroll, April Rietdyk

**1.0 Call to Order**

**1.1 Quorum**

Greg Aarssen, Chair, Chatham-Kent Health Alliance presides. He called the meeting to order at 4:03 pm and welcomed everyone present.

**1.2 Conflict of Interest and Confidentiality Declarations**

No member declared a conflict of interest or confidentiality declarations regarding any items on the agenda.

**1.3 Approval of Agenda**

The Board of the Chatham-Kent Health Alliance reviewed the agenda.

**Moved by:** Sharon Pfaff

**Seconded by:** Robert Dye

**THAT** the Board of the Chatham-Kent Health Alliance approve the agenda as presented.  
**CARRIED.**

Greg Aarssen, Board Chair on behalf of the Board of the Chatham-Kent Health Alliance and himself thanked everyone for the exceptional amount of effort and work in a very positive way that has been done over the last several months. He noted a sincere and heartfelt thank you from the Board and the Board Chair specifically. He then thanked the Chairs of the Board Committees, the overall comments have been very positive and thanked for the extra effort that has been done. He further expressed gratitude to Dr. Faruqi, Chief of Staff, all the Chiefs of Department and to all physicians that are on staff for the fine service, great work and unending hours of seamless work done with Administration.

## 2.0 Board Education

- 2.1 Generative discussion exercise regarding the Chatham-Kent Health Alliance Environmental Scan, January 2021 took place facilitated by Aaron Ryan, VP, Performance & CFO and Caen Suni, VP, Clinical Programs & Operations.

Lori Marshall, President and Chief Executive Officer provided a presentation entitled Environmental Scan to the Board of the Chatham-Kent Health Alliance. Highlights of the presentation were Strategic Plan Process CKHA, Environmental Scan Elements, Population Health, Patient Experience, Provider Experience, Value for Investment and a review of the Board meeting exercise.

Melissa Johnson, Director, Decision Support and Stacy Zimmer, Project Management Lead who were present as recorders for the break out rooms left the meeting at 5:33 pm.

## 3.0 Patient Story

- 3.1 No patient story was presented.

## 4.0 Approval of Consent Agenda Items

- 4.1 The Board of the Chatham-Kent Health Alliance reviewed the consent agenda.

**Moved by:** Deborah Hook

**Seconded by:** Brian Glover

**THAT** the Board of the Chatham-Kent Health Alliance

- i. accept the consent agenda and endorse the acceptance, receipt and filing of information contained therein as follows:
  - a) Draft Open Board minutes from the meeting held on November 28, 2020;
  - b) Draft Open Quality Committee minutes from the meeting held on December 3, 2020;
  - c) Draft Open Resources Committee minutes from the meeting held on January 11, 2021;
  - d) 2020-11 Foundation President & CEO Report;
  - e) Quality Committee Standing Committee report from the meeting held on December 3, 2020;
  - f) Resources Committee Standing Committee report from the meeting held on January 11, 2021;
  - g) Chief of Staff report dated January 21, 2022; and
- i. direct that all required compliance reporting in Accordance with Relevant Legislation and Governance Manual be signed and submitted to the appropriate regulatory body and be posted publicly as required, and
- ii. direct that the motions for the compliance and performance monitoring including annual review reporting be recorded in the minutes as follows:
  1. **THAT** the Board of the Chatham-Kent Health Alliance receive the Performance Scorecard Indicators (CKHA's Balanced Scorecard) for the second quarter for the period of July 1-September 30, 2020, as presented, and **FURTHER THAT** the

Board of Chatham-Kent Health Alliance direct Administration to post the Balanced Scorecard publicly.

2. **THAT** the Board of the Chatham-Kent Health Alliance having reviewed the Health Quality Ontario (HQP) Narrative for the Emergency Department (ED) Return Visit Initiative and the audit template report, approve the report as presented, and **FURTHER THAT** the Board of Chatham-Kent Health Alliance direct Administration to sign-off and submit the report template to Health Quality Ontario by the January 29, 2021 deadline.
3. **THAT** the Board of the Chatham-Kent Health Alliance approve KPMG LLP's Audit Plan for the year ending March 31, 2021 as presented.
4. **THAT** the Board of the Chatham-Kent Health Alliance accepts the Statement of Compliance with statutory filings, compliance with legislation and health and safety legislation requirements provided by the President and Chief Executive Officer for the period of November 1, 2020 to December 31, 2020 and **THAT** the Board of the Chatham-Kent Health Alliance direct Administration to post the Compliance Charter publicly.
5. **THAT** the Board of the Chatham-Kent Health Alliance receive the financial results for the period ending November 30, 2020 as presented. **CARRIED.**

## 5.0 Matters for Review

### 5.1 Briefing note from Lori Marshall, President & Chief Executive Officer dated Wednesday, January 20, 2021 regarding Report from the President and Chief Executive Officer

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Wednesday, January 20, 2021 regarding Report from the President and Chief Executive Officer.

Lori Marshall, President and Chief Executive Officer noted that three significant items occurred since the package was circulated. She noted congratulations to Chatham-Kent Public Health and partners for the receipt and administration of the first shipment of vaccine to Chatham-Kent and was accomplished within 24 hours. It is anticipated the next shipment of vaccine will occur next week and can continue with a focus on long-term care residents, the at risk retirement homes and any indigenous care homes. Second, an announcement was made internally last evening then externally today regarding an outbreak on the COVID unit. This is restricted to the unit and is a 12 bed unit and all are private rooms. No new patients will be admitted to the COVID unit if not confirmed as COVID positive. All infection control practices are being observed until the outbreak is declared over. Third, Fairfield Park in Wallaceburg is currently in outbreak. This is the first long-term care home experiencing an outbreak among residents since the pandemic was declared. The hospital has been supporting all the long-term care and retirement homes with visits from infection control practitioners going into the home and providing supports and education. With the announcement this week the home moved into red status which brought together various partners under an IMS approach and as a result housekeeping staff, personal support workers and a housekeeping supervisor has been redeployed into the home. A daily call occurs that reviews the situation in the home and on today's call the home is very appreciative the supports that are being provided by CKHA.

The report was received for information.

**6.0 Other Business / Emerging Risks and Trends**

**6.1** No other business or emerging risks and trends items was presented.

**7.0 Next Meeting and Adjournment**

**7.1** The next regular Open Board meeting is scheduled for Thursday, March 25, 2021 at 4:00 pm, location to be determined.

There being no further business the meeting adjourned at 5:40 pm.

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Greg Aarssen, Board Chair  
Chatham-Kent Health Alliance

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