

CHATHAM-KENT HEALTH ALLIANCE
Boards of Directors
Open Board Meeting Minutes

Date: Thursday, September 30, 2021
Time: 4:00 pm to 5:00 pm
Place: Chatham-Kent Health Alliance
This meeting was held by Zoom – Video Conference

Members: Alan Wildeman (Chair), Greg Aarssen, Stephanie Dries (Vice Chair), Robert Dye, Brian Glover, Deborah Hook, Kit Moore (Treasurer), Geetu Pathak (Vice Chair), Sharon Pfaff, April Rietdyk (Vice Chair),
Ex-Officio: Lori Marshall, President & Chief Executive Officer; Dr. Pervez Faruqi, Chief of Staff ; Dr. Prema Sami, President Medical Staff; Meredith Whitehead, VP, Transformation & Chief Nursing Executive;
Invited Guests: Aaron Ryan, VP, Performance & CFO; Caen Suni, VP, Clinical Programs & Operations; Alan Stevenson, VP, Mental Health & Addictions; Fannie Vavoulis, Director of Communications; Mary Lou Crowley, President & Chief Executive Officer, CKHA Foundation; Bob Hockney, Board Chair, CKHA Foundation; Laura Zettler, Epidemiologist, Chatham-Kent Public Health Unit;
Recorder: Annette Zimmer, Senior Executive Assistant, Governance Coordinator
Regrets: Robert Dye, April Rietdyk

1.0 Call to Order

1.1 Quorum

Alan Wildeman, Chair, Chatham-Kent Health Alliance presides. He called the meeting to order at 4:02 pm and welcomed everyone present. Alan Wildeman, Chair, welcomed Meredith Whitehead, VP, Transformation & Chief Nursing Executive and Dr. Prema Sami, President Medical Staff to the Board.

“We respectfully acknowledge that we are in the traditional, ancestral and contemporary lands of the Niswi Ishkodewan Anishinaabeg: The Three Fires Confederacy (Ojibwe, Odawa, and Potawatomi). We acknowledge the land and the surrounding waters for sustaining us, and we are committed to protecting and restoring these lands and waters from environmental degradation.”

1.2 Conflict of Interest and Confidentiality Declarations

No member declared a conflict of interest or confidentiality declarations regarding any items on the agenda.

1.3 Approval of Agenda

The Board of the Chatham-Kent Health Alliance reviewed the agenda.

Moved by: Kit Moore
Seconded by: Greg Aarssen

THAT the Board of the Chatham-Kent Health Alliance approve the agenda as presented.
CARRIED.

2.0 Board Education

- 2.1 Presentation on Population Health/Social Determinants of Health was provided by Laura Zettler, Chatham-Kent Public Health, Epidemiologist & Foundational Standards Program Manager. Highlights of the presentation were What is Population Health; Principles of Population Health: Health equity and Social determinants of health; CK health stats and causes; Why does this matter? Questions from members of the Board were answered following the presentation. Alan Wildeman, Board Chair, thanked Laura Zettler, Chatham-Kent Public Health, Epidemiologist & Foundational Standards Program Manager for her presentation.

3.0 Patient Story

- 3.1 A patient video was presented highlighting the importance of equity inclusion. The video highlighted the importance of hospital staff recognizing the spouse of the same sex partner as next of kin in the event the patient is unable to make decisions and can direct care for the patient.

4.0 Approval of Consent Agenda Items

- 4.1 The Board of the Chatham-Kent Health Alliance reviewed the consent agenda.

Moved by: Brian Glover
Seconded by: Geetu Pathak

THAT the Board of the Chatham-Kent Health Alliance

- i) accept the consent agenda and endorse the acceptance, receipt and filing of information contained therein;
 - a. Draft Open Governance & Nominating Committee minutes from the meeting held on September 7, 2021
 - b. Draft Open Resources Committee minutes from the meeting held on September 14, 2021
 - c. Draft Open Quality Committee minutes from the meeting held on September 15, 2021
 - d. September 2021 Chief of Staff Report
 - e. May 2021 CKHA Foundation President & CEO Report
 - f. Governance & Nominating Committee Standing Committee report from the meeting held on September 7, 2021.
 - g. Resources Committee Standing Committee report from the meeting held on September 14, 2021.
 - h. Quality Committee Standing Committee report from the meeting held on September 15, 2021.
 - i. Confirmation of electronic meeting regarding: Chatham-Kent Health Alliance Vaccination Policy.
- ii) direct that all required compliance reporting in Accordance with Relevant Legislation and Governance Manual be signed and submitted to the appropriate regulatory body and be posted publicly as required, and
- iii) direct that the motions for the compliance and performance monitoring reporting be recorded in the minutes as follows:

- a. **THAT** the Board of the Chatham-Kent Health Alliance endorse the Governance & Nominating Committee Charter as presented;
 - b. **THAT** the Board of the Chatham-Kent Health Alliance receive the Strategic Plan Monitoring, First Quarter report for the period of April 1, 2021 to June 30, 2021 for information and **FURTHER THAT** the Board direct Administration to post the report publicly;
 - c. **THAT** the Board of the Chatham-Kent Health Alliance endorse the Resources Committee Charter as presented;
 - d. **THAT** the Board of the Chatham-Kent Health Alliance accepts the Statement of Compliance with statutory filings, compliance with legislation, and health and safety legislation requirements for the period of May 1, 2021 to June 30, 2021 and **THAT** Administration be directed to post the Compliance Charter publically;
 - e. **THAT** the Board of the Chatham-Kent Health Alliance receive the financial results for the period ending June 30, 2021 as presented;
 - f. **THAT** the Board of the Chatham-Kent Health Alliance endorse the Quality Committee Charter as presented and request the Governance and Nominating Committee to review the Charter terms for all members of the Committee;
 - g. **THAT** the Board of the Chatham-Kent Health Alliance having reviewed the Performance Scorecard Indicators (CKHA's Balanced Scorecard) for the first quarter, noting no areas of concern, receive the report as presented, and **FURTHER THAT** the Board of Chatham-Kent Health Alliance direct Administration to post the Balanced Scorecard publicly;
 - h. **THAT** the Board of the Chatham-Kent Health Alliance receive the Enterprise Risk Management report as presented; and
- iv) direct that the motion for the electronic meeting held on September 2, 2021 be recorded in the minutes as follows:
- a. **THAT** the Board of the Chatham-Kent Health Alliance endorse the development of a mandatory vaccination policy at CKHA, consistent with the other hospitals in the Erie St. Clair region, and that under the terms of the policy, any employee who is not fully vaccinated by a date to be determined could be placed on unpaid leave with potential for termination. **CARRIED.**

5.0 Matters for Review

5.1 Briefing note from Lori Marshall, President & Chief Executive Officer dated Monday, September 20, 2021 regarding Annual Hospital Attestation of Compliance with Hospital Parking Directive.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Monday, September 20, 2021 regarding Annual Hospital Attestation of Compliance with Hospital Parking Directive.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following motions:

Moved by: Stephanie Dries

Seconded by: Kit Moore

THAT the Board of Chatham-Kent Health Alliance endorse the signing of the Annual Hospital Attestation of Compliance with Hospital Parking Directive dated September 20, 2021 from Lori Marshall, President & Chief Executive Officer to the Erie St. Clair Local Health Integration Network and submit to the Ontario Health by the October 5, 2021 due date. **CARRIED.**

5.2 Briefing note from Lori Marshall, President & Chief Executive Officer dated Monday, September 20, 2021 regarding 2021-2022 Board and Standing Committee Work Plan Alignment and Reporting Matrix.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Monday, September 20, 2021 regarding 2021-2022 Board and Standing Committee Work Plan Alignment and Reporting Matrix. Lori Marshall, President & Chief Executive Officer noted the Board and Standing Committee Work plan is the culmination of the individual Committee workplans that each Committee reviewed at their individual meetings in September as well as the actions from the Board Charter.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following motions:

Moved by: Sharon Pfaff
Seconded by: Deborah Hook

THAT the Board of Chatham-Kent Health Alliance approve the 2021-2022 Board and Standing Committee Work Plan Alignment and Reporting Matrix as presented. **CARRIED.**

5.3 Briefing note from Lori Marshall, President & Chief Executive Officer dated Wednesday, September 22, 2021 regarding Report from the President and Chief Executive Officer.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Wednesday, September 22, 2021. Lori Marshall, President & Chief Executive Officer noted that it is currently a challenging period as a community and organization with COVID-19. The hospital has had its 3rd death in two weeks and that weighs heavily on everyone in the organization; this brings the total number of deaths for Chatham-Kent up to 20 since the beginning of the pandemic. She noted 15% of the deaths in the past two weeks, at the same time as we move forward with a mandate around vaccination. As well we have been able to continue with surgical volumes and respond to the communities needs there.

Report was received for information.

6.0 Other Business / Emerging Risks and Trends

- 6.1** Discussion took place regarding creating a further opportunity for the hospital and the Foundation to provide more current information at each organization's Board meeting and add as an additional agenda item for future meetings.

Mary Lou Crowley left the meeting at 4:59 pm.

7.0 Next Meeting and Adjournment

- 7.1** Chatham-Kent Health Alliance Board Retreat, Saturday, October 30, 2021 at 8:00 am
Chatham-Kent John D. Bradley Convention Centre, 565 Richmond St, Chatham, ON N7M 1R2.

The next regular Open Board meeting is scheduled for Thursday, November 25, 2021 at 4:00 pm, location to be determined.

There being no further business the meeting adjourned at 5:00 pm.

Alan Wildeman, Board Chair
Chatham-Kent Health Alliance

/az