

CHATHAM-KENT HEALTH ALLIANCE
Boards of Directors
Open Board Meeting Minutes

Date: Thursday, November 25, 2021
Time: 4:00 pm to 5:00 pm
Place: Chatham-Kent Health Alliance
Frank & Mary Uniac Auditorium, 80 Grand Ave. W., Chatham, ON, N7M 5L9
This meeting is being held in person and by Zoom – Video Conference

Members: Alan Wildeman (Chair), Greg Aarssen, Stephanie Dries (Vice Chair), Robert Dye, Brian Glover, Deborah Hook, Kit Moore (Treasurer), Geetu Pathak (Vice Chair), Sharon Pfaff
Ex-Officio: Lori Marshall, President & Chief Executive Officer; Dr. Pervez Faruqi, Chief of Staff ; Dr. Prema Sami, President Medical Staff; Meredith Whitehead, VP, Transformation & Chief Nursing Executive;
Invited Guests: Aaron Ryan, VP, Performance & CFO; Caen Suni, VP, Clinical Programs & Operations; Alan Stevenson, VP, Mental Health & Addictions; Mary Lou Crowley, President & Chief Executive Officer, CKHA Foundation; Bob Hockney, Board Chair, CKHA Foundation;
Recorder: Annette Zimmer, Senior Executive Assistant, Governance Coordinator
Regrets: Greg Aarssen; Mary Lou Crowley;

1.0 Call to Order

1.1 Quorum

Alan Wildeman, Chair, Chatham-Kent Health Alliance presides. He called the meeting to order at 4:00 pm and welcomed everyone present. Stephanie Dries, Kit Moore and Deborah Hook attended by videoconference.

He noted we respectfully acknowledge that we are in the traditional, ancestral and contemporary lands of the Niswi Ishkodewan Anishinaabeg: The Three Fires Confederacy (Ojibwe, Odawa, and Potawatomi). We acknowledge the land and the surrounding waters for sustaining us, and we are committed to protecting and restoring these lands and waters from environmental degradation.

1.2 Conflict of Interest and Confidentiality Declarations

No member declared a conflict of interest or confidentiality declarations regarding any items on the agenda.

1.3 Approval of Agenda

The Board of the Chatham-Kent Health Alliance reviewed the agenda.

Moved by: Robert Dye
Seconded by: Sharron Pfaff

THAT the Board of the Chatham-Kent Health Alliance approve the agenda as presented.
CARRIED.

2.0 Board Education

2.1 Presentation on CKHA Capital Planning, Wallaceburg Site was provided by Lori Marshall, President & CEO and Aaron Ryan, VP, Performance & CFO. Highlights of the presentation were

Overview Capital Planning Process, Progress to date – Power Plant & Beautification, Phased Approach to Full Redevelopment, Actions required in Stage 2: Functional Program and Next Steps. Questions from members of the Board were answered throughout the presentation. A copy of the “Frequently Asked Questions” and “Floor Plans” were requested to be distributed to all Board members to equip them in the event that they are asked questions about the site’s progress by residents of Wallaceburg. Alan Wildeman, Board Chair, thanked Lori Marshall, President & CEO and Aaron Ryan, VP, Performance & CFO for their presentation.

3.0 Patient Story

3.1 A patient story was presented highlighting the importance of compassionate palliative care during a dire situation.

4.0 Approval of Consent Agenda Items

4.1 The Board of the Chatham-Kent Health Alliance reviewed the consent agenda.

Moved by: Geetu Pathak

Seconded by: Robert Dye

THAT the Board of the Chatham-Kent Health Alliance

- i) accept the consent agenda and endorse the acceptance, receipt and filing of information contained therein;
 - a. Open Board meeting minutes from the meeting held on Thursday, September 30, 2021.
 - b. Draft Open Governance & Nominating Committee minutes from the meeting held on November 2, 2021.
 - c. Draft Open Resources Committee minutes from the meeting held on November 8, 2021.
 - d. November 2021 Chief of Staff Report.
 - e. Governance & Nominating Committee Standing Committee report from the meeting held on November 2, 2021.
 - f. Resources Committee Standing Committee report from the meeting held on November 8, 2021.
 - g. Privacy Report dated November 16, 2021.
 - h. CKHA Foundation President & CEO Report.
- ii) direct that all required compliance reporting in Accordance with Relevant Legislation and Governance Manual be signed and submitted to the appropriate regulatory body and be posted publicly as required, and
- iii) direct that the motions for the compliance and performance monitoring reporting be recorded in the minutes.
 - a. **THAT** the Board of the Chatham-Kent Health Alliance endorse the Board Charter as presented.
 - b. **THAT** the that the Board of the Chatham-Kent Health Alliance approve the changes to the Governance Manual as follows:
 - i) Position Description for the Treasurer, Section 3.3.2 Responsibilities:
 - a. **AMEND** Article (c) “Committee Membership, **REMOVE** “...and a member of the Quality Committee”
 - b. **DELETE** Article (d) Committee Chair;
 - ii) Executive Committee Charter, Section 2.5.2 (c):

- a. **AMEND** to read as follows: “In all matters of administrative urgency, if a quorum of the Board is unavailable by a given deadline, exercise the full powers of the Board, reporting every action at the next meeting of the Board. For greater certainty, all Board of Directors shall be entitled to attend Executive Committee meeting **as non-voting members** subject to the Conflict of Interest provisions of the By-Law”.
- c. **THAT** the Board of the Chatham-Kent Health Alliance receive the second Quarter Strategic Plan Goals & Objectives Monitoring report for the period of July 1- September 30, 2021 for information and **FURTHER THAT** the Board direct Administration to post the report publicly.
- d. **THAT** the Board of the Chatham-Kent Health Alliance endorse the topic of the retreat for April 2022 of “Healthcare of the Future Through the Lens of Diversity, Equity & Inclusion”.
- e. **THAT** the Board of the Chatham-Kent Health Alliance support Osler Law Firm be engaged to provide recommendations on any changes to the CKHA By-Law No. 2 resulting from the Ontario Not-for-Profit Corporations Act.
- f. **THAT** the Board of the Chatham-Kent Health Alliance receive the Information Technology Strategy & Performance Update for November 2021 report as presented.
- g. **THAT** the Board of the Chatham-Kent Health Alliance receive the External Consultant Fees Report and Executive Staff and Board Expense Reports as presented and **THAT** Administration be directed to post the applicable reports publically.
- h. **THAT** the Board of the Chatham-Kent Health Alliance accepts the Statement of Compliance with statutory filings, compliance with legislation, and health and safety legislation requirements provided by the President and Chief Executive Officer for the period of July 1, 2021 to September 30, 2021 and **THAT** Administration be directed to post the Compliance Charter publically.
- i. **THAT** the Board of the Chatham-Kent Health Alliance receive the financial results for the period ending September 30, 2021 as presented.
- j. **THAT** the Board of the Chatham-Kent Health Alliance receive the Human Resources Strategy Annual Review report as presented.
- k. **THAT** the Board of the Chatham-Kent Health Alliance having reviewed the Privacy Report, noting no areas of concern, receive the report for information. **CARRIED.**

5.0 Matters for Review

5.1 Briefing note from Meredith Whitehead, VP, Transformation & CNE dated November 16, 2021 regarding Visitors and Care Partners Access during COVID-19.

The Board of the Chatham-Kent Health Alliance reviewed report from Meredith Whitehead, VP, Transformation & CNE dated November 16, 2021 regarding Visitors and Care Partners Access during COVID-19. Meredith Whitehead, VP, Transformation & CNE noted that currently CKHA is in Phase 3 (Green). The proposed policy change would restrict visitors to those with proof of double vaccination and/or evidence of a negative test with some exceptions if the hospital found that it was moving to Phase 2 (Yellow) and requiring more restricted visiting practices.

After review, discussion, deliberation on the information provided the Board entertained the following motion:

Moved by: Robert Dye
Seconded by: Brian Glover

3 members in favour
4 members opposed

THAT the Board of the Chatham-Kent Health Alliance endorse the visitor policy as presented with respect to vaccination status. **MOTION FAILED.**

The Board asked Administration to review and understand the different approaches of other hospitals in the province and provide a revised report and policy at a future date. Due to the timing of the next Board meeting the Board will entertain an electronic vote on this subject when the report and revised policy is prepared.

Dr. Prema Samy left the meeting at 5:04 pm
Deborah Hook left the meeting at 5:06 pm

5.2 Briefing note from Lori Marshall, President & CEO dated November 16, 2021 regarding Chatham-Kent Health Alliance Communications Plan 2021-22.

The Board of the Chatham-Kent Health Alliance reviewed from Lori Marshall, President & CEO dated November 16, 2021 regarding Chatham-Kent Health Alliance Communications Plan 2021-22. Lori Marshall, President & CEO reviewed the summary of recommended changes for the coming year and answered questions from Board members. Discussion regarding potential branding exercises ensued and it was agreed that this be reviewed at a later date.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following motions:

Moved by: Brian Glover
Seconded by: Sharon Pfaff

THAT the Board of Chatham-Kent Health Alliance approve the Chatham-Kent Health Alliance Communications Plan 2021-2022 as presented. **CARRIED.**

5.3 Briefing note from Lori Marshall, President & CEO dated November 17, 2021 regarding CEO Report.

The Board of the Chatham-Kent Health Alliance reviewed from Lori Marshall, President & CEO dated November 16, 2021 regarding CEO Report.

Caen Suni, VP, Clinical Programs & Operations provided a review of the surgical renewal. Overall, the goal is to increase access to five service streams disproportionately impacted by COVID 19: Gynecological procedures, gallbladder removal, hip & knee replacement, and cataracts. Significant progress has been made with respect to surgical renewal at CKHA. Questions from members of the Board were answered throughout the update on surgical

renewal and it was identified that this item would be highlighted in the upcoming media update. It was further requested that a more in-depth report regarding wait times related to the surgical renewal be reviewed at the next Quality Committee meeting.

Received for information.

6.0 Other Business / Emerging Risks and Trends

6.1 Verbal Update from the Chatham-Kent Health Alliance Foundation.

Bob Hockney, Board Chair, Chatham-Kent Health Alliance Foundation provided a verbal update for the Foundation. He noted several recent successful events and initiatives including the Harvest Moon Virtual Dinner and the Ambassador Appeal for the Wallaceburg site. All Board members were invited to attend one of two tree lightings, in Wallaceburg on December 16th and in Chatham on December 17th.

Brian Glover left the meeting at 5:37 pm.

7.0 Next Meeting and Adjournment

7.1 The next regular Open Board meeting is scheduled for Thursday, January 27, 2022 at 4:00 pm, Frank & Mary Uniac Auditorium, 80 Grand Ave. W., Chatham, ON, N7M 5L9.

There being no further business the meeting adjourned at 5:37 pm.

Alan Wildeman, Board Chair
Chatham-Kent Health Alliance