

CHATHAM-KENT HEALTH ALLIANCE
Boards of Directors
Open Board Meeting Minutes

Date: Thursday, March 31, 2022
Time: 4:00 pm to 4:45 pm
Place: Community Living Wallaceburg
939 Dufferin Avenue, Wallaceburg, ON N8A 2W1
Zoom was also available for those who are unable to attend in person.

Members: Alan Wildeman (Chair), Greg Aarssen, Deborah Crawford, Stephanie Dries (Vice Chair), Robert Dye, Brian Glover, Deborah Hook, Geetu Pathak (Vice Chair), Sharon Pfaff
Ex-Officio: Lori Marshall, President & Chief Executive Officer; Dr. Pervez Faruqi, Chief of Staff ; Dr. Prema Sami, President Medical Staff; Meredith Whitehead, VP, Transformation & Chief Nursing Executive;
Invited Aaron Ryan, VP, Performance & CFO; Caen Suni, VP, Clinical Programs & Operations; Alan
Guests: Stevenson, VP, Mental Health & Addictions; Mary Lou Crowley, President & Chief Executive Officer, CKHA Foundation; Bob Hockney, Board Chair, CKHA Foundation;
Recorder Annette Zimmer, Senior Executive Assistant, Governance Coordinator

1.0 Call to Order

1.1 Quorum

Alan Wildeman, Chair, Chatham-Kent Health Alliance presides. He called the meeting to order at 4:05 pm and welcomed everyone present. Round table introductions took place by all present.

He noted we respectfully acknowledge that we are in the traditional, ancestral and contemporary lands of the Niswi Ishkodewan Anishinaabeg: The Three Fires Confederacy (Ojibwe, Odawa, and Potawatomi). We acknowledge the land and the surrounding waters for sustaining us, and we are committed to protecting and restoring these lands and waters from environmental degradation.

1.2 Conflict of Interest and Confidentiality Declarations

No member declared a conflict of interest or confidentiality declarations regarding any items on the agenda.

1.3 Approval of Agenda

The Board of the Chatham-Kent Health Alliance reviewed the agenda.

Moved by: Greg Aarssen

Seconded by: Sharon Pfaff

THAT the Board of the Chatham-Kent Health Alliance approve the agenda as revised. **CARRIED.**

2.0 Board Education

2.1 Tour of the CKHA Wallaceburg Site occurred following the close of the meeting.

3.0 Patient Story

- 3.1 A patient story was provided regarding a family member's experience with parents who struggled with substance abuse and their hospital experience.

4.0 Approval of Consent Agenda Items

- 4.1 The Board of the Chatham-Kent Health Alliance reviewed the consent agenda.

Moved by: Greg Aarssen
Seconded by: Sharon Pfaff

THAT the Board of the Chatham-Kent Health Alliance

- i) accept the consent agenda and endorse the acceptance, receipt and filing of information contained therein;
 - a) Open Board meeting minutes from the meeting held on Thursday, January 27, 2022.
 - b) Draft Open Governance & Nominating Committee minutes from the meeting held on February 1, 2022.
 - c) Draft Open Resources Committee minutes from the meeting held on February 28, 2022.
 - d) Draft Open Quality Committee minutes from the meeting held on March 9, 2022
 - e) March 2022 Chief of Staff Report.
 - f) CKHA Foundation President & CEO Report
- ii) direct that all required compliance reporting in Accordance with Relevant Legislation and Governance Manual be signed and submitted to the appropriate regulatory body and be posted publicly as required, and
- iii) direct that the motions for the compliance and performance monitoring reporting be recorded in the minutes as follows:
 - a. **THAT** the Board of the Chatham-Kent Health Alliance engage in a Board, self, peer/Chair and Committee evaluation for 2021/2022 using the recommended tools and that the results of this evaluation be reviewed by the Governance & Nominating Committee at its first meeting of the 2022/23 Board year.
 - b. **THAT** the Board of the Chatham-Kent Health Alliance having reviewed the Strategic Plan Monitoring report for the period of October 1 to December 31, 2021, noting no areas of concern, receive the report as presented, and **FURTHER THAT** the Board of Chatham-Kent Health Alliance direct Administration to post the report publicly.
 - c. **THAT** the Board of the Chatham-Kent Health Alliance approve KPMG LLP's Audit Plan for the year ending March 31st, 2022 as presented.
 - d. **THAT** the Board of the Chatham-Kent Health Alliance accepts the Statement of Compliance with statutory filings, compliance with legislation, and health and safety legislation requirements provided by the President and Chief Executive Officer for the period of October 1, 2021 to December 31, 2021 and **THAT** Administration be directed to post the Compliance Charter publically.
 - e. **THAT** the Board of the Chatham-Kent Health Alliance receive the financial results for the period ending December 31, 2021 as presented.
 - f. **THAT** the Board of the Chatham-Kent Health Alliance receive the Human Resources Strategy Annual Review report as presented.

- g. **THAT** the Board of the Chatham-Kent Health Alliance the revised 2021-2022 Quality Committee Workplan.
- h. **THAT** the Board of the Chatham-Kent Health Alliance having reviewed the Performance Scorecard Indicators (CKHA's Balanced Scorecard) for the third quarter, noting no areas of concern, receive the report as presented, and **FURTHER THAT** the Board of Chatham-Kent Health Alliance direct Administration to post the Balanced Scorecard publicly. **CARRIED.**

5.0 Matters for Review

5.1 Quality Committee Standing Committee Report

Sharon Pfaff, Chair, Quality Committee reviewed the Quality Committee Standing Committee Report from the meeting held on March 9, 2022 and presented the Annual Quality Improvement Plan Narrative and Workplan for 2022-2023.

Moved by: Sharon Pfaff
Seconded by: Deborah Hook

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following motion:

THAT the Board of the Chatham-Kent Health Alliance

- i) approve the 2022/2023 Quality Improvement Plan (QIP) as presented;
- ii) direct the Chair of the Board, the Chair of the Quality Committee and the Chief Executive Officer to sign the 2022 /2023 Quality Improvement Plan;
- iii) direct Administration to submit the 2022 /2023 Quality Improvement Plan by the deadline; and
- iv) direct Administration to post the 2022/2023 Quality Improvement Plan publicly.

CARRIED.

5.2 Briefing note from Lori Marshall, President & Chief Executive Officer dated Tuesday, March 1, 2022 regarding Hospital Services Accountability Agreement (H-SAA) 2022/23 – Extension and Multi-Service Accountability Agreement (M-SAA) 2022/23 – Extension.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Tuesday, March 1, 2022 regarding Hospital Services Accountability Agreement (H-SAA) 2022/23 – Extension and Multi-Service Accountability Agreement (M-SAA) 2022/23 – Extension. Notification was received on February 28, 2022 from Ontario Health to extend the current H-SAA to March 31, 2023 and on March 4, 2022 notification was received from Ontario Health to amend and extend the current M-SAA to March 31, 2023. There are no material changes to the H-SAA or the M-SAA as compared with the previous year. A deadline extension was submitted to Ontario Health and approval has been received to extend the submission deadline from March 25, 2022 to March 31, 2022.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following motion:

Moved by: Robert Dye
Seconded by: Deborah Hook

THAT the Board of Chatham-Kent Health Alliance endorse the signing of the Hospital Services Accountability Agreement (H-SAA) April 1, 2022 to March 31, 2023 and direct the Board Chair and Chief Executive Officer to execute the Agreement and submit to Ontario Health West by the March 31, 2022 due date. **CARRIED.**

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following motion:

Moved by: Deborah Hook
Seconded by: Deborah Crawford

THAT the Board of Chatham-Kent Health Alliance endorse the signing of the Multi- Sector Service Accountability Agreement (M-SAA) April 1, 2022 to March 31, 2023 and direct the Board Chair and Chief Executive Officer to execute the Agreement and submit to Ontario Health West by the March 31, 2022 due date. **CARRIED.**

Dr. Prema Sami jointed the meeting at 4:28 pm

5.3 Briefing note from Meredith Whitehead, Vice President, Transformation & CNE dated March 20, 2022 regarding CKHA Visitor and Care Partner Access Update.

The Board of the Chatham-Kent Health Alliance reviewed report from Meredith Whitehead, Vice President, Transformation & CNE dated March 20, 2022 regarding CKHA Visitor and Care Partner Access Update. Meredith Whitehead, Vice President, Transformation & CNE answered questions from the members of the Board regarding contact tracing and the function of the Public Health Unit. Report was received for information.

Bob Hockney joined the meeting at 4:38 pm.

5.4 Briefing note from Lori Marshall, President & CEO dated Wednesday, March 16, 2022 regarding CEO Report

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & CEO dated Wednesday, March 16, 2022 regarding CEO Report. Lori Marshall, President & CEO highlighted the surgical recovery compared to 2019. She noted the hospital continues its gradual increase in OR utilization and procedures requiring an admission and did hit 91% in the last report prior to March Break. Lori Marshall, President & CEO noted that two new positions have been added to the VP, Transformation and CNE portfolio as part of an increased need to focus on recruitment and retention and staff development. Discussion took place regarding

human resources strategies and the recruitment to increase employment of nurses. Report received for information.

6.0 Other Business / Emerging Risks and Trends

6.1 Verbal Update from the Chatham-Kent Health Alliance Foundation.

Mary Lou Crowley, President & Chief Executive Officer, CKHA Foundation noted the 17th Annual Pro/AM Golf Tournament scheduled for June 10, 2022 is sold out for this year. She noted there are new partners/sponsors for this year. She noted early next week the Foundation will kick off the community spring appeal launch for the Residential Management Program with a letter and brochure mail out.

7.0 Next Meeting and Adjournment

7.1 The next regular Open Board meeting is scheduled for Thursday, June 2, 2022 at 4:00 pm, location to be determined.

There being no further business the meeting adjourned at 4:50 pm.

Alan Wildeman, Board Chair
Chatham-Kent Health Alliance

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